

**RESOLUTION NO. 2021-12-4**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
DOUGLAS COUNTY, COLORADO**

**A RESOLUTION REGARDING THE MAY 3, 2022  
REGULAR SPECIAL DISTRICT ELECTION**

WHEREAS, the terms of office of Directors Prysby, Wagner and Cook shall expire after their successors are elected at the regular special District election for Roxborough Village Metropolitan District (the “District”) to be held on May3, 2022 (“Election”), and take office; and

WHEREAS, in accordance with the provisions of the Special District Act (“Act”) and the Colorado Local Government Election Code (“Code”), the Election must be conducted to elect three (3) Directors to serve for a term of three (3) years; and

WHEREAS, pursuant to Section 32-1-804 (2), C.R.S., the Board of the District is authorized to designate a Designated Election Official to exercise the authority of the Board in conducting the Election; and

WHEREAS, pursuant to Section 1-13.5-513, C.R.S., the Board can authorize the Designated Election Official by a resolution to cancel the election upon certain conditions.

NOW THEREFORE, be it resolved by the Board of Directors for the Roxborough Village Metropolitan District in the County of Douglas, State of Colorado that:

1. The regular Election of the eligible electors of the District shall be held on May 3, 2022, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Act, Code, and other applicable laws. At that time, three (3) Directors will be elected to serve a three (3) year term.

2. The Board of Directors hereby designates Kathryn T. James as the Designated Election Official of the District, who is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and the Act, Code, or other applicable laws. The Election shall be conducted in accordance with the Act, Code, and other applicable laws. Among other matters, the Designated Election Official shall publish the call for nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election and printing of ballots, and direct that all other appropriate actions be accomplished.

3. The Election shall be conducted as a mail ballot election in accordance with all relevant provisions of the Code. The Designated Election Official shall develop a Plan for conducting the mail ballot Election, which will be made available to the public. There shall be no election precinct or polling place. All mail ballots shall be returned to the Designated Election

Official's office, 18 S. Wilcox Street, Suite 200, Castle Rock, Colorado 80104 -1909.

4. Self-Nomination and Acceptance forms are available at the Designated Election Official's office located at the above address. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2022 and no later than the close of business, 5:00 p.m., on Friday, February 25, 2022.

5. If the only matter before the electors is the election of Directors of the District and if, at the close of business on March 1, 2022, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 28, 2022, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code. The Notice and this resolution, signed by the appropriate officers, will be filed with the Division of Local Government.

6. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

7. Any and all actions previously taken by the Designated Election Official or the Secretary of the Board of Directors or any other persons acting on their behalf pursuant to the Act, the Code or other applicable laws, are hereby ratified and confirmed.

8. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

9. The provisions of this Resolution shall take effect immediately.

APPROVED AND ADOPTED this 7 day of December, 2021 by a vote of 5 for and 0 against.

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado

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By: Calvin Brown  
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Calvin Brown, President

ATTEST:

DocuSigned by:  
By: Ed Wagner  
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Ed Wagner, Secretary