

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
REGULAR BOARD MEETING AGENDA

Board of Directors:

Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

Date: September 18, 2018 (Tuesday)

Time: 6:30 p.m.

**Place: West Metro Fire Station 15
6220 N. Roxborough Park Road
Littleton, CO 80125**

Call in Information: Dial 844-286-0635 Code 391046547

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGEND
4. PUBLIC COMMENT and/or GUESTS
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

CONSENT AGENDA

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Consider Approval of the August 21, 2018 Regular Meeting Minutes (enclosed)
- B. Update on Foothills Park and Recreation Use Numbers Break Out (enclosed)

DISCUSSION AGENDA

5. DIRECTOR ITEMS
 - A. Other
6. FINANCIAL MATTERS

- A. Review and Accept Cash Position and Property Tax Schedule (enclosed)
 - B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
 - C. Discuss 2019 Budget Process
 - 1. September 18th Meeting – Discuss 2019 Budget
 - 2. October 15th – 2019 Draft Budget Received
 - 3. November 20th Meeting – Public Hearing to Approve 2019 Budget
 - 4. December 15th – Certify Mill Levy
 - D. 2019 Budget Cycle Overview/Discussion:
 - 1. Strategic planning for potential mill levy decreases and debt pay-off
 - 2. Revise/implement Master Plan – Roll in irrigation, ADA Access, Rec Center Feasibility, Imperial Park
7. LANDSCAPE MAINTENANCE
- A. Review and Consider Approval of Bailey Tree Proposals:
 - 1. 2019 Tree Maintenance Proposal - \$69,310 (enclosed)
 - B. Metco Landscape Report – Bill Barr (enclosed)
 - C. Review and Consider Approval of Proposals:
 - 1. Mulch and Rock Village Circle West - \$1,600 (enclosed)
 - 2. Village Circle East Tree Rings - \$1,150 (enclosed)
 - D. Update on Second Landscape Tour on September 11th
 - E. Other (enclosed)
8. LEGAL MATTERS
- A. Review Draft Board Member Attendance Policy (to be distributed)
 - B. Update on Sterling Ranch Referral
 - C. Review and Consider Approval of Resolution and Services Agreement with Ruth Hart Segal, d/b/a/ RHS Communications for Website Redesign (enclosed)
 - D. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
 - E. Update on ATV Permit (enclosed)
 - F. Update on 14B Parcel Ownership
 - G. Update on Chatfield Farms Meters and Billing
 - H. Other
9. ENGINEERING MATTERS (enclosed)
- A. Proposals for Wall Removal at Village Circle East
 - B. Proposals for Parking Lot Striping and Maintenance
 - C. Water Rights Discussion/Discuss Water Accounting Inventory
 - D. Update on Dugout Drawings and Plans from GMR
 - E. 7 Acres Pond Update
 - F. Other

10. MANAGER MATTERS

- A. Update on Website Redesign
- B. Resident Playground Request at Imperial Park (enclosed)
- C. Update on Geolens (enclosed)
- D. Discuss Skunk Issues (enclosed)
- E. Discuss and Consider Approval of Proposal from Turf Pro Solutions for Installation of Holiday Lights (enclosed)
- F. Other

11. OTHER BUSINESS

12. ADJOURNMENT

NEXT SCHEDULED BOARD MEETING

Tuesday, October 16 at 6:30 p.m. at

West Metro Fire Station 15

6220 N. Roxborough Park Road

Littleton, CO 80125

REGULAR MEETING SCHEDULE

Tuesday, November 20, 2018

Tuesday, December 18, 2018