

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
REGULAR BOARD MEETING AGENDA

Board of Directors:

Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

Date: June 18, 2019 (Tuesday)
Time: 6:30 p.m.
Place: Roxborough Library
8357 N. Rampart Range Road, #200
Littleton, CO 80125
Call in Information: Dial 844-286-0635 Code 391046547

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS – Scott Venn
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

CONSENT AGENDA (10 MINUTES)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Consider Approval of the minutes of the May 14, 2019 Special Meeting, May 18, 2018 Special Meeting and May 21, 2019 Regular Meeting (enclosed)
- B. Review and Accept the June 12, 2019 Cash Position and Property Tax Schedule (enclosed)
- C. Planet Scuba Inspection (enclosed)
- D. Other

DISCUSSION AGENDA

5. Update on Sterling Ranch Referral – Randy Pye and Mark Kieffer (15 MINUTES)

Roxborough Village Metropolitan District

Agenda – June 18, 2019

Page 2 of 4

6. MANAGER MATTERS (40 MINUTES)

- A. Master Plan Update (enclosed)
- B. Update on Basketball Court and Hoop (enclosed)
- C. Other

7. LANDSCAPE MAINTENANCE (10 MINUTES)

- A. Metco Landscape Report – Bill Barr (enclosed)
- B. Review and Consider Approval of Proposals:
 - 1. Rampart Range Rd and Village Circle West seed install, perennial install and tree replacement \$5,890 (enclosed)
- C. Discuss Concerns Regarding Trees Planted by Bailey (enclosed)
- D. Other

8. FINANCIAL MATTERS (5 MINUTES)

- A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
- B. Status of 2018 Audit
- C. Other

9. DIRECTOR ITEMS (5 MINUTES)

- A. Update on Fireworks/Community Event – Director Brown (enclosed)
 - 1. Fundraising/Sponsorship Update
- B. Landscape Walk Discussion
 - 1. Divide Landscape Tour in Segments

10. LEGAL MATTERS (20 MINUTES)

- A. Update on Official Board Actions Regarding Chain of Command
- B. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- C. Update on Denver Water Release into Little Willow Creek
 - a. Discussion Erosion Issues re Inflow and Outflow Points of the “Triangle” or “Upper Irrigation” Pond
- D. Update on 14B Parcel Ownership
- E. Update on Chatfield Farms Meters and Billing
- F. Discuss Xcel Easement
- G. Discuss Fishing Rules and Regulations (enclosed)
- H. Other

11. ENGINEERING MATTERS (15 MINUTES)

- A. Update on Irrigation Coordination
- B. Update on Water Quality Analysis

Roxborough Village Metropolitan District

Agenda – June 18, 2019

Page 3 of 4

- C. Update on Team Pain Skatepark Maintenance (enclosed)
- D. 7 Acre Pond Update
- E. Update Status of Striping
- F. Discussion regarding Sidewalk Replacement, Trail Replacement and Spillway Concrete Replacement
- G. Community Park Restroom System Issues
- H. Update on Dugout Construction
- I. Other

12. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for July 16, 2019 Regular Board Meeting

13. ADJOURNMENT

SCHEDULED BOARD MEETINGS 6:30 P.M.

West Metro Fire Station 15
6220 N. Roxborough Park Road
Littleton, CO 80125
Roxborough Library
8357 N. Rampart Range Road, #200
Littleton, CO 80125

2019 Meeting Calendar

January						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
Su	M	Tu	W	Th	F	Sa
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
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24	25	26	27	28		

March						
Su	M	Tu	W	Th	F	Sa
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24	25	26	27	28	29	30
31						

April						
Su	M	Tu	W	Th	F	Sa
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28	29	30				

May						
Su	M	Tu	W	Th	F	Sa
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26	27	28	29	30	31	

June						
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23	24	25	26	27	28	29
30						

July						
Su	M	Tu	W	Th	F	Sa
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28	29	30	31			

August						
Su	M	Tu	W	Th	F	Sa
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September						
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29	30					

October						
Su	M	Tu	W	Th	F	Sa
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27	28	29	30	31		

November						
Su	M	Tu	W	Th	F	Sa
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December						
Su	M	Tu	W	Th	F	Sa
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29	30	31				

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
May 21, 2019

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Tuesday, May 21, 2019 at 6:30 p.m., at the Roxborough Library, 8357 N. Rampart Range Road, #200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Calvin Brown
Debra Prysby
Edward Wagner
Steven Sherman
Ron Bendall

Also in Attendance were:

Katie James, Esq.; Folkestad Fazekas Barrick & Patoile,
P.C.
Scott Barnett; Mulhern MRE Inc.
Bill Barr; Metco Landscaping
Anna Jones and Patrick Shannon; CliftonLarsonAllen LLP
Mark Brown, 8125 Maple Drive
Carrie Hanson, 8525 Liverpool Circle

CALL TO ORDER

The meeting was called to order at 6:32 p.m. by Director Brown.

**DECLARATION OF
QUORUM/DIRECTOR
QUALIFICATIONS/
DISCLOSURE
MATTERS**

Director Brown declared a quorum was present, all directors are qualified.

APPROVE AGENDA

Ms. James requested including “Review and Consider Approval of Xcel Easement” to the attorney items. Upon a motion duly made by Director Sherman, seconded by Director Bendall, and upon vote unanimously carried, the Board approved the agenda as amended.

RECORD OF PROCEEDINGS

**PUBLIC
COMMENT and/or
GUESTS**

Mr. Mark Brown asked that the Board consider allowing fishing at the ponds in Roxborough. He presented a petition with 50 signatures. Director Sherman noted that the issues with fishing were litter and hooks left around the ponds. Director Sherman suggested implementing a permit program for residents to allow fishing upon receiving the permit. The Board discussed the history of the District's fishing rules. Mr. Barnett noted that the District recently decided to stock the ponds for water quality purposes. Mr. Barnett will seek a recommendation from Aqua Sierra for opinions regarding the water quality impact of fishing.

Ms. Hanson noted that she previously came to the Board to promote an active preservation of open spaces to complement the District's passive preservation. She provided an update on the status of the vegetation planted. Ms. Hanson noted that a number of Junipers that were planted have been mowed over. She asked if there was an effective way to mark the Junipers so that the District's mowers won't hit them. Mr. Barr suggested planting flags for the mowers to see. Director Sherman suggested indicating the trees on a map. Ms. Hanson will provide a marked up map and post wood stakes at the Juniper locations.

Ms. Hanson noted that there is replanted native grasses on either side of the lower bridge in the open space. She noted that the grasses have thrived, however, the rocks around the bridge have disappeared. She suggested adding wildflowers where the rocks were. Ms. Hanson offered to work with Ray Sperger of Ark Ecological regarding the native plants in the former rock beds. She will work with Ark Ecological to develop a scope for the Board's review at the June meeting.

Ms. Hanson noted that milkweed was planted last year and did not grow. She is trying milkweed in one more spot this year to determine if it is possible to grow here.

CONSENT AGENDA

- A. Consider Approval of the April 16, 2019 Regular Meeting Minutes
- B. Review and Accept March 31, 2019 Financial Statements, Cash Position and Property Tax Schedule
- C. Other

Upon a motion duly made by Director Prysby, seconded by Director Wagner, and upon vote unanimously carried, the Board approved the Consent Agenda.

RECORD OF PROCEEDINGS

DISCUSSION AGENDA

MANAGER MATTERS

- A. Master Plan Update from May 18th Walk the Rox
1. LCS Update
 - a. Review and Consider Approval of Newsletter Proposal

Ms. Jones provided an overview of the Walk the Rox event. She presented a preliminary summary of the Walk the Rox event prepared by Livable Cities Studios (LCS). Discussion ensued. Director Sherman suggested adding a question regarding an indoor rec/community center to the survey. Ms. Jones will ask Mr. Wenskoski to include a question on the survey with regard to access to community/rec center so as not to elevate expectations from the community beyond what can be delivered.

Ms. Jones presented the LCS proposal to create an initial newsletter template and second newsletter in the amount of \$5,800. Discussion ensued regarding the need for a District newsletter. After discussion regarding the importance of outreach to residents, particularly with regard to the master planning process and community engagement, upon a motion duly made by Director Sherman, seconded by Director Bendall, and upon vote unanimously carried, the Board approved the LCS proposal in the amount of \$5,800.

- B. Discuss Community Park Restroom System Issues

Ms. Jones presented a proposal to repair the restroom damaged by vandalism. Discussion ensued regarding the best methods to prevent the vandalism. After discussion, upon a motion duly made by Director Brown, seconded by Director Sherman, and upon vote unanimously carried, the Board approved the purchase of new toilets and approved the restroom repairs in the amount of \$1,000.

- C. Confirm Landscape Tour Dates

The Board discussed potential dates. After discussion, the Board determined to hold the landscape tour on June 7th starting at 5:00 p.m. Ms. Jones will coordinate golf carts with Mr. Barr.

- D. Other

None.

**LANDSCAPE
MAINTENANCE**

- A. Metco Landscape Report

Mr. Barr presented the monthly landscape report, noting that Metco is working with Better Spreaders to install organic seed and mulch. He

RECORD OF PROCEEDINGS

suggested adding organic mulch to the ball field. Mr. Barr noted that the plants throughout the District are in good shape. He suggested adding hardy vegetation to the medians.

Mr. Barr reported the irrigation has started and found just a few small leaks. He noted that they have reduced ET water controllers from 15 to 9. ET billed for 15 controllers but the District will only pay for 9.

B. Review and Consider Approval of Proposals:
 1. Infield Striping and Servicing Locates - \$0

Mr. Barr presented a proposal for \$275 per occurrence to stripe the field and \$130 per visit to service the locates.

After review, upon a motion duly made by Director Prysby, seconded by Director Wagner, and upon a vote unanimously carried, the Board approved the proposal for \$275 per occurrence to stripe the field and \$130 per visit to service the locates.

C. Discuss Concert Dates

No discussion.

D. Discuss Landscape Tour in Conjunction with Arrowhead HOA

Mr. Barr noted that Alisa Nixon wanted to do a walk through of the District with him on May 29th. None of the Board members can join the tour but authorized Mr. Barr to participate.

E. Other

Ms. Jones noted that Bailey Tree has submitted a proposal for \$1,500 to clean up tree damage from the storm. Director Prysby noted that there are several trees that Bailey removed last year that still need stumps ground. After discussion, upon a motion duly made by Director Bendall, seconded by Director Wagner, and upon vote unanimously carried, the Board approved the proposal from Bailey Tree in the amount of \$1,500.

FINANCIAL MATTERS

A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims

After review, upon a motion duly made by Director Bendall, seconded by Director Brown, and upon a vote unanimously carried, the Board approved current claims, approved transfer of funds, ratified payment of autopay claims and ratified approval of previous claims.

RECORD OF PROCEEDINGS

B. Other

None.

DIRECTOR ITEMS

- A. Update on Fireworks/Community Event
1. Fundraising/Sponsorship Update
 2. Community Outreach Strategies

Director Brown provided an update on the planning for the Fall Festival.

- B. Discussion Regarding One Roxborough Request for District Attendee at their June 6th Meeting

No discussion.

LEGAL MATTERS

- A. Discussion on Official Board Action, Chain of Command and Public Perception

Deferred.

- B. Update on Sterling Ranch Referral

Ms. James noted that Randy Pye will attend the June Board meeting. She noted that Sterling Ranch is requesting an amendment to their PD to allow for a Mud Run.

- C. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested

Deferred.

- D. Update on Denver Water release into Little Willow Creek
- a. Discuss Erosion Issues re Inflow and Outflow Points of the “Triangle” or “Upper Irrigation” Pond

No Update.

- E. Update on 14B Parcel Ownership

No Update.

RECORD OF PROCEEDINGS

F. Update on Chatfield Farms Meters and Billing

No Update.

G. Review and Consider Approval of Xcel Easement

Ms. James reviewed the easement with the Board. After discussion, upon a motion duly made by Director Prysby, seconded by Director Brown, and upon vote unanimously carried, the Board approved the Xcel easement.

H. Follow up on Douglas County Referral Regarding Comprehensive Master Plan

Ms. James reviewed the Comprehensive Master Plan with the Board.

I. Other

None.

**ENGINEERING
MATTERS**

A. Update Irrigation Coordination

Mr. Barnett updated the Board. After discussion, upon a motion duly made by Director Prysby, seconded by Director Sherman, and upon vote unanimously carried, the Board approved obtaining spare irrigation parts.

B. Update on Water Quality Analysis

Mr. Barnett noted Ms. Holmes with Aqua Sierra will do water sampling this week. Fish are to be stocked in the 3 ponds on June 5th.

C. Team Pain Skatepark Maintenance

Mr. Barnett noted that he contacted Team Pain and will get a proposal to make repairs in the skatepark. Upon a motion duly made by Director Wagner, seconded by Director Sherman, and upon vote unanimously carried, the Board approved a proposal with Team Pain for an amount not to exceed \$15,000.

D. 7 Acre Pond Update

No update.

RECORD OF PROCEEDINGS

E. Update Status of Striping

Mr. Barnett noted the striping is to start on May 30th to 31st.

F. Discussion Regarding Denver Water Project Restoration

Director Sherman and Mr. Barnett met with a Denver Water representative and came up with a restoration plan. Denver Water met with Douglas County and Urban Drainage to determine steps to move forward.

G. Sidewalk Replacement

No update.

H. Spillway Concrete Replacement

Mr. Barnett noted that the spillway should be replaced by the end of the year. He will revisit the proposal.

I. Other

None.

OTHER BUSINESS

A. Confirm Quorum for June 18, 2019 Regular Board Meeting

A quorum was confirmed for the June 18, 2019 Regular Board Meeting.

ADJOURNMENT

Upon a motion duly made by Director Sherman, seconded by Director Bendall, and upon vote unanimously carried, the Board adjourned the meeting at 8:35 p.m.

Respectfully submitted,

By: _____
Calvin Brown, President

Attest:

By: _____
Ronald Bendall, Secretary

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

HELD

Saturday, May 18, 2019

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Saturday, May 18, 2019 at 9:00 a.m., Roxborough Community Park, 7673 N. Rampart Range Road, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Calvin Brown
Steve Sherman
Ron Bendall
Edward Wagner
Debra Prysby

Also in Attendance were:

Anna Jones; CliftonLarsonAllen LLP
Roxborough Residents

**CALL TO ORDER AND
APPROVE
AGENDA**

The meeting was called to order at 9:00 a.m. by Director Brown. Upon a motion duly made by Director Bendall, seconded by Director Brown, and upon vote unanimously carried, the Board approved the agenda as submitted.

**DECLARATION OF
QUORUM**

A quorum was confirmed.

**PUBLIC
COMMENT**

There were no public comments.

**OPEN SPACE WALK
& TALK**

Ms. Jones, the Board and the Roxborough residents walked the open space and discussed future plans. Discussion ensued.

**OPEN HOUSE &
CHILDREN’S ACTIVITIES**

The residents attended the open house and the children enjoyed the activities provided.

RECORD OF PROCEEDINGS

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Upon a motion duly made by Director Prysby, seconded by Director Bendall, and upon vote unanimously carried, the Board adjourned the meeting at 12:00 p.m.

Respectfully submitted,

By: _____
Calvin Brown, President

Attest:

By: Ronald Bendall, Secretary

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
Monday, May 14, 2019

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Monday, May 14, 2019 at 6:00 p.m., Roxborough Library, 8357 N. Rampart Range Road, #200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Calvin Brown
Steve Sherman
Ron Bendall
Edward Wagner (arrived at 6:20 p.m.)
Debra Prysby (arrived at 6:25 p.m.)

Also in Attendance were:

Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern Engineering
Todd Wenskoski and Yishuen Li; Livable Cities Studios
Arleen Taniwaki; Arland Land Use Economics
Anna Jones; CliftonLarsonAllen LLP

**CALL TO ORDER AND
APPROVE
AGENDA**

The meeting was called to order at 6:05 p.m. by Director Brown. Upon a motion duly made by Director Bendall, seconded by Director Brown, and upon vote unanimously carried, the Board approved the agenda as submitted.

**DECLARATION OF
QUORUM**

A quorum was confirmed.

**PUBLIC
COMMENT**

There were no public comments.

MASTER PLAN

Mr. Wenskoski and Ms. Taniwaki presented information regarding the Master Plan and plans in the works for the “Walk the Rox” community event planned for May 18th with the Board. Discussion ensued.

RECORD OF PROCEEDINGS

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Upon a motion duly made by Director Prysby, seconded by Director Bendall, and upon vote unanimously carried, the Board adjourned the meeting at 8:17 p.m.

Respectfully submitted,

By: _____
Calvin Brown, President

Attest:

By: Ronald Bendall, Secretary

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
Schedule of Cash Position
March 31, 2019
Updated as of June 12, 2019

	General Fund	Debt Service Fund	Capital Projects Fund	Total
FirstBank - Checking Account				
Balance as of 3/31/19	\$ 56,619.60	\$ -	\$ -	\$ 56,619.60
Subsequent activities:				
04/15/19 - Transfer from Colotruster	33,900.00	-	2,100.00	36,000.00
04/15/19 - Checks #1240-1252	(40,458.87)	-	(2,100.00)	(42,558.87)
Apr ACH - Xcel payments	(19.19)	-	-	(19.19)
Apr ACH - IREA payments	(840.64)	-	-	(840.64)
Apr ACH - Roxborough Water	(941.60)	-	-	(941.60)
05/15/19 - Transfer from Colotruster	72,000.00	-	3,100.07	75,100.07
05/21/19 - Checks #1254-1265	(81,488.25)	-	(3,100.07)	(84,588.32)
May ACH - Xcel payments	(18.68)	-	-	(18.68)
May ACH - IREA payments	(843.81)	-	-	(843.81)
May ACH - Roxborough Water	(1,225.73)	-	-	(1,225.73)
<i>Anticipated payables</i>	(86,170.24)	-	(23,473.70)	(109,643.94)
<i>Anticipated Xcel payment - June</i>	(18.68)	-	-	(18.68)
<i>Anticipated IREA payment - June</i>	(879.47)	-	-	(879.47)
<i>Anticipated Roxborough Water payment - June</i>	(1,365.93)	-	-	(1,365.93)
<i>Anticipated transfer from Colotruster - June</i>	88,526.30	-	23,473.70	112,000.00
<i>Anticipated Balance</i>	<u>36,774.81</u>	<u>-</u>	<u>-</u>	<u>36,774.81</u>
Colotruster - Plus				
Balance as of 3/31/19	664,919.23	2,039,785.61	1,649,492.28	4,354,197.12
Subsequent activities:				
04/08/19 - IREA Deposit	959.47	-	-	959.47
04/10/19 - Property/SO taxes	33,839.02	36,486.82	-	70,325.84
04/15/19 - Transfer to checking	(33,900.00)	-	(2,100.00)	(36,000.00)
04/30/19 - Interest Income	2,770.48	6,464.44	-	9,234.92
05/10/19 - Property/SO Taxes	78,762.08	143,867.13	-	222,629.21
05/15/19 - Transfer to FirstBank	(68,899.93)	-	(3,100.07)	(72,000.00)
05/16/19 - Transfer to UMB	-	(693,162.32)	-	(693,162.32)
05/28/19 - D/S Interest Payment	-	(32,226.25)	-	(32,226.25)
05/31/19 - Interest Income	2,683.91	6,262.47	-	8,946.38
06/10/19 - Property/SO Taxes	95,869.45	197,268.57	-	293,138.02
<i>Anticipated transfer to checking</i>	(88,526.30)	-	(23,473.70)	(112,000.00)
<i>Anticipated Balance</i>	<u>688,477.41</u>	<u>1,704,746.47</u>	<u>1,620,818.51</u>	<u>4,014,042.39</u>
UMB - 1993 A & B Bond Fund				
Balance as of 3/31/19	-	966,356.08	-	966,356.08
Subsequent activities:				
04/30/19 - Interest Income	-	1,471.85	-	1,471.85
05/16/19 - Transfer from Colotruster	-	693,162.32	-	693,162.32
05/31/19 - Interest Income	-	1,433.80	-	1,433.80
<i>Anticipated D/S Interest Payment</i>	-	(112,638.43)	-	(112,638.43)
<i>Anticipated Balance</i>	<u>-</u>	<u>1,549,785.62</u>	<u>-</u>	<u>1,549,785.62</u>
Anticipated Balances	<u>\$ 725,252.22</u>	<u>\$ 3,254,532.09</u>	<u>\$ 1,620,818.51</u>	<u>\$ 5,600,602.82</u>

Yield information (as of 5/31/19):

First Bank - 0.0%

Colotruster Plus - 2.54%

ROXBOROUGH VILLAGE METRO DISTRICT
Property Taxes Reconciliation
2019

	Current Year							Prior Year			
	Property Taxes	Delinquent Taxes, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	Net Amount Received	% of Total Property Taxes Received		Total Cash Received	% of Total Property Taxes Received	
							Monthly	Y-T-D		Monthly	Y-T-D
January	\$ 48,332.27	\$ -	\$ 25,063.17	\$ -	\$ (724.97)	\$ 72,670.47	1.51%	1.51%	\$ 107,497.35	2.53%	2.53%
February	1,448,704.86	-	24,350.33	-	(21,730.57)	1,451,324.62	45.11%	46.62%	1,366,897.70	42.52%	45.05%
March	50,188.47	-	20,873.86	16.62	(753.11)	70,325.84	1.56%	48.18%	138,944.83	3.52%	48.57%
April	197,959.47	-	27,623.11	16.26	(2,969.63)	222,629.21	6.16%	54.35%	242,363.71	6.87%	55.44%
May	271,397.00	-	25,759.45	53.32	(4,071.75)	293,138.02	8.45%	62.80%	319,919.86	9.23%	64.67%
June	-	-	-	-	-	-	0.00%	62.80%	1,092,289.73	33.79%	98.46%
July	-	-	-	-	-	-	0.00%	62.80%	60,808.27	0.96%	99.42%
August	-	-	-	-	-	-	0.00%	62.80%	40,946.33	0.35%	99.78%
September	-	-	-	-	-	-	0.00%	62.80%	31,451.65	0.05%	99.83%
October	-	-	-	-	-	-	0.00%	62.80%	18,662.53	-0.26%	99.57%
November	-	-	-	-	-	-	0.00%	62.80%	26,396.63	-0.06%	99.51%
December	-	-	-	-	-	-	0.00%	62.80%	32,171.88	0.00%	99.51%
	\$ 2,016,582.07	\$ -	\$ 123,669.92	\$ 86.20	\$ (30,250.03)	\$ 2,110,088.16	62.80%	62.80%	\$ 3,478,350.47	99.51%	99.51%

Taxes Levied	% of Levied	Property Taxes Collected	% Collected to Amount Levied
--------------	-------------	--------------------------	------------------------------

Chatfield Farms

Property Tax

General Fund	\$ 842,190	26.23%	\$ 528,878.51	62.80%
Debt Service Fund	2,369,030	73.77%	1,487,703.56	62.80%
	\$ 3,211,220	100.00%	\$ 2,016,582.07	62.80%

\$ 242,102.00
-
\$ 242,102.00

Specific Ownership Tax

General Fund	\$ 321,122	100.00%	\$ 123,669.92	38.51%
Debt Service Fund	-	0.00%	-	0.00%
	\$ 321,122	100.00%	\$ 123,669.92	38.51%

Treasurer's Fees

General Fund	\$ 12,633	26.23%	\$ 7,933.52	62.80%
Debt Service Fund	35,535	73.77%	22,316.51	62.80%
	\$ 48,168	100.00%	\$ 30,250.03	62.80%

\$ 2,360.21
-
\$ 2,360.21

Pat Shannon,
Assistant District Manager
CliftonLarsonAllen LLP
8390 E Crescent Parkway,
Suite 300,
Greenwood Village, CO 80111

Dear Pat

Monday June 3rd, 2019

Planet SCUBA performed the inspection of the Primary and Back-Up Wet-Well Intake Screens on Monday June 3rd, 2019. The location of the marker buoys for these intake screens, at the Roxborough Metropolitan District's Seven-Acre Pond site, was checked to determine their serviceability and integrity. The marker buoys showing wear and we would like to replace them with next year's contract (it is a minimal expense). We adjusted the chain link to allow for changing water tables.

The visibility within the pond was about 2 feet, worse than it has been in several years. The pond water temperature was around 60° F and the bottom depth at the intakes is approximately 10 feet. The silt level in the pond has actually settled and that gives us more clearance between the intake tubes and the pond bottom. We used high power lights and we were able to visually inspect the intakes more closely than in previous years and for their entire length. The inspection of the Primary and Back-Up Wet-Well Intake Screens found them to be algae covered with a limited amount of blockage. We cleaned the both the primary and secondary intakes and left them clean and free from any external debris; such as excessive silt, cardboard, paper, plastic films, wood, etc., which would restrict water flow.

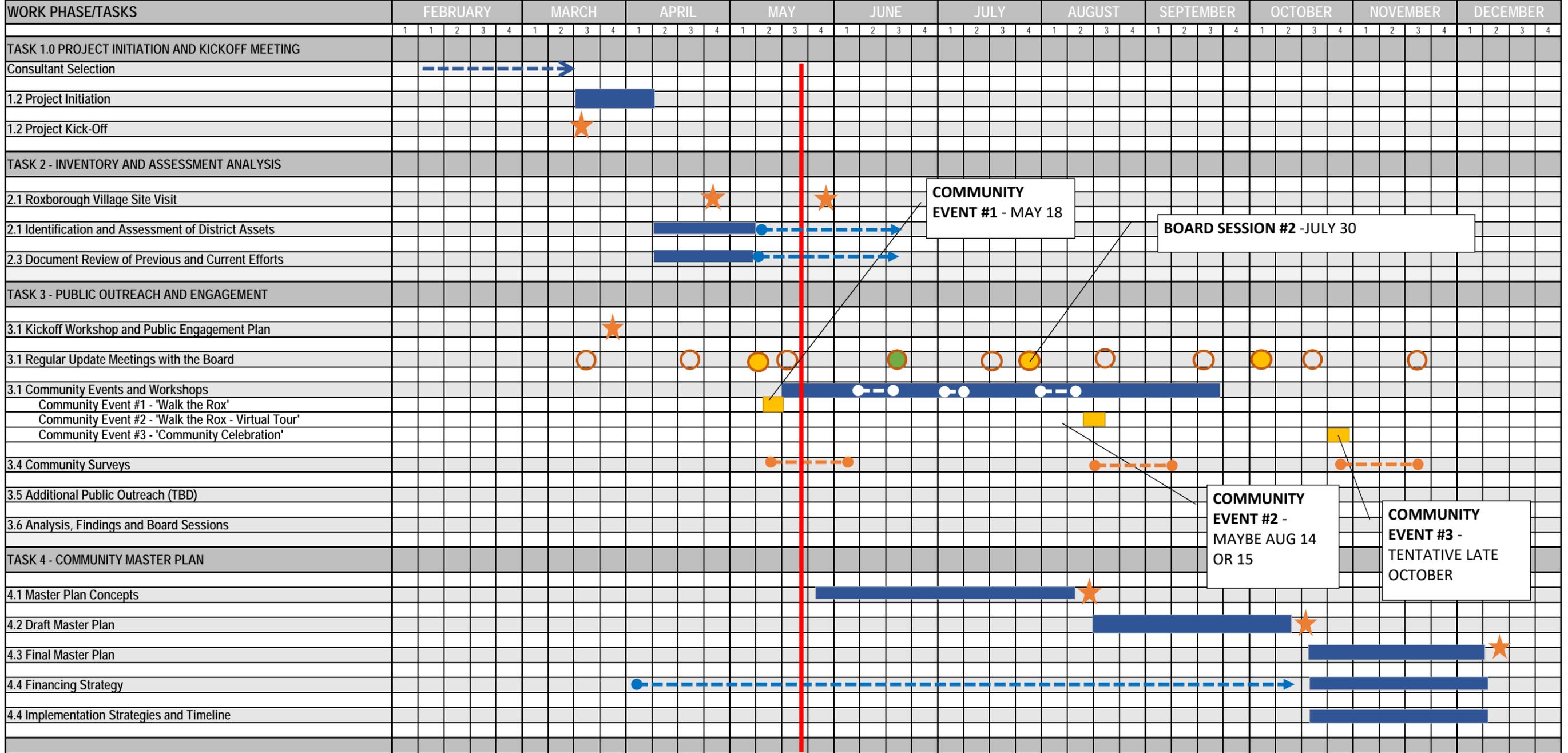
The inspection of the marker buoys, comprised of two floats each, locating the Primary Wet-Well Intake Screen (black over white) and the Back-Up Wet-Well Intake Screen (black over yellow), found both intact and serviceable. The Primary Buoy assembly was floating on the pond surface and the Back-Up Buoy assembly was floating vertically approximately one half foot below the surface. The diver adjusted the marker buoys on a chain system to allow for variations in water depth. A line we placed about 7 years ago attaches the two intake tubes to each other. That line is still in good condition.

Thank you again for using Planet SCUBA for your underwater inspection work.

Sincerely,

Robert Offenhartz
Proprietor – Planet Scuba

Roxborough Village Metropolitan District
 Community Master Plan Update | Schedule
 2019



-  Key Meeting or Milestone
-  Community Event
-  Board Update

From: [Jones, Anna](#)
To: [Sangster, Jerel](#)
Cc: [billb \(billb@metcolandscape.com\)](#); [Shannon, Patrick](#); [Suazo, Kathy](#)
Subject: RE: UPDATE ON BASKETBALL HOOP?
Date: Monday, June 3, 2019 4:09:30 PM

For next month's agenda – under manager or landscape....Thx!

From: Sangster, Jerel <Jerel.Sangster@claconnect.com>
Sent: Friday, May 31, 2019 2:38 PM
To: Jones, Anna <Anna.Jones@claconnect.com>
Cc: billb (billb@metcolandscape.com) <billb@metcolandscape.com>; Shannon, Patrick <Patrick.Shannon@claconnect.com>
Subject: RE: UPDATE ON BASKETBALL HOOP?

Based on the pictures Bill sent it doesn't look like the hoop needs to be replaced but likely have new concrete poured around the base so I'm looking into that. We can get new nets for the hoops at Dicks for as low as \$6 per rim.

 **Jerel Sangster, Public Management Analyst**
 CliftonLarsonAllen LLP

Direct – 303-439-6058
jerel.sangster@CLAconnect.com

Main 303-779-5710, Fax 303-779-0348
 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111
CLAconnect.com

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[Send me your files with secure file transfer.](#)

From: Jones, Anna
Sent: Friday, May 31, 2019 1:24 PM
To: Sangster, Jerel <Jerel.Sangster@claconnect.com>
Cc: billb (billb@metcolandscape.com) <billb@metcolandscape.com>; Shannon, Patrick <Patrick.Shannon@claconnect.com>
Subject: UPDATE ON BASKETBALL HOOP?

Hi Jerel, Any progress on this?

Once you have a scheduled/solution, please reach out to the guy who sent the initial email and give him an update.

**Anna Jones, Public Manager**

State and Local Government, CliftonLarsonAllen LLP

Direct 303-793-1478, Mobile 303-931-6134

anna.jones@CLAconnect.com

Main 303-779-5710 x31478, Fax 303-779-0348

8390 E Crescent Parkway, Suite 500, Greenwood Village, CO 80111

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From: [Bill Barr](#)
 To: [Anna Jones](#), [Steve Sherman](#)
 Cc: [Jerrel Sangster](#), [Suazo, Kathy](#), [Shannon, Patrick](#)
 Subject: RE: [External] Basketball hoop
 Date: Monday, June 10, 2019 9:10:47 AM

I have sent this picture to Sport Court of the Rockies, for their input.

Respectfully,

Bill Barr
 Account Manager
 METCOLANDSCAPE, INC.
 1325 W. Quincy Ave.
 Englewood, Colo. 80111
 303-421-3100
 Fax 303-421-1120
 Mobil 303-619-4047
bill@metcolandscape.com

From: Jones, Anna <Anna.Jones@clacconnect.com>
 Sent: Monday, June 10, 2019 8:38 AM
 To: Steve Sherman <sandasherman@msn.com>
 Cc: Sangster, Jerel <Jerel.Sangster@clacconnect.com>; Suazo, Kathy <Kathy.Suazo@clacconnect.com>; Shannon, Patrick <Patrick.Shannon@clacconnect.com>; Bill Barr <BillB@metcolandscape.com>
 Subject: RE: [External] Basketball hoop

Okay - very helpful.
 Cc'ing Bill Barr here as well for any additional ideas he may have.
 Thx!

From: Steve Sherman <sandasherman@msn.com>
 Sent: Monday, June 10, 2019 8:22 AM
 To: Jones, Anna <Anna.Jones@clacconnect.com>
 Cc: Sangster, Jerel <Jerel.Sangster@clacconnect.com>; Suazo, Kathy <Kathy.Suazo@clacconnect.com>; Shannon, Patrick <Patrick.Shannon@clacconnect.com>
 Subject: Re: [External] Basketball hoop

You can see the post is off the base here.



On Jun 10, 2019, at 8:07 AM, Jones, Anna <Anna.Jones@clacconnect.com> wrote:

OK will do.
 Do you have photos of the pole?
 Thanks,
 Anna

From: Steve Sherman <sandasherman@msn.com>
 Sent: Monday, June 10, 2019 8:05 AM
 To: Sangster, Jerel <Jerel.Sangster@clacconnect.com>; Jones, Anna <Anna.Jones@clacconnect.com>
 Subject: Re: [External] Basketball hoop

Hi Jerel and Anna,

Pretty sure the basketball hoop pole is rusted out at the base and being held up by the fence. It may be a safety hazard in fact.

So much more than just concrete, it will need to be taken down and investigated further to see if there is a quick fix or the whole pole will need to be replaced.

Scott will be at the meeting to discuss this pole, fishing in the ponds, fishing signs, and other things he is seeing. Please put him in the early part of the agenda.

Thanks,
 Steve

From: Sangster, Jerel <Jerel.Sangster@clacconnect.com>
 Sent: Thursday, June 6, 2019 3:46 PM
 To: Steve Sherman
 Subject: RE: [External] Basketball hoop

Thanks for following up Steve. Let me know if there is anything you need from us on our end. If Scott wants to provide a price estimate for the work he can send it to me and I will make sure it gets into the packet for board approval at the next meeting.

Jerel Sangster, Public Management Analyst
 CliftonLarsonAllen LLP
 Direct - 303-429-6058
jsangster@cliftonlarsonallen.com
 Main 303-779-5710, Fax 303-779-0348
 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111
 clal.com/clalusa
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[Send me more info with money file transfer.](#)

From: Steve Sherman [<mailto:mello-sandsher@msn.com>]
Sent: Monday, June 3, 2019 11:29 AM
To: Sangster, Jerel <jerel.sangster@clalconnect.com>
Subject: [External] Basketball hoop

Hi Jerel,

Got your message, took a look, and told our potential handyman Scott about it. It may be in worse shape than we heard and he will take a look and let us know.

Thanks,
 Steve

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CliftonLarsonAllen LLP



METCO LANDSCAPE, INC.

Monthly Maintenance Report for Roxborough Village Metropolitan District

Submitted by: Bill Barr Jun-19 Recipients: Anna Jones, Public Manager

REVIEW OF GANTTED OPERATIONS

Turf	TURF LOOK GOOD THROUGHOUT COMMUNITY I AM LOOKING AT A GROUNDWATER ISSUE OUT IN RIGHT FIELD OF THE BALLPARK. I AM GOING TO TAKE SOME SOIL SAMPLES AND WOULD LIKE TO HEAVELEY TOPDRESS THE AREA. I FEEL A DEEPTINE IN THE FALL IS GOING TO BE GREAT FOR THAT AREA
Shrub Beds	SHRUB BEDS LOOKING WELL GRASSES ARE SLOW TO ASTABLISH DUE TO THE COOLER TEMPS WE HAVE HAD THIS SPRING
Trees	WE HAVE THE ISSUE WITH THE KENTUCKY COFFEE TREES BUT THEY ARE BEING REPLACED I HAVE NOTIFIED BAILEY TREE OF THE MULTISTEM CHOKECHERRY TREES IN THE CENTER ISLAND THAT HAVE DIED THEY TOLD ME A RESULT OF CANKER AND SHOULD BE REPLACED
Irrigation	WE HAVE BEEN WORKING WITH BROWNS HILL TO ADJUST PUMP CONTROL PANEL ON SETTINGS AND SET POINTS I BELIEVE WE HAVE GOT THINGS IN THE PANEL ADJUSTED AND OTHER THAN MINOR REPAIRS TO HEADS IN THE FIELD WE HAVE NOT HAD ANY COSTLY LEAKES SO FAR SO GOOD
Site Policing	WE CONTINUE OUE REGULAR TASK EACH WEEK OF DOGGY STATIONS AND TRASH ALOND WITH THAT ASSIGNMENT WE DO BEAUTY BANDS ALONG ALL PATHS AND IS COMING ALONG WELL
Overall Site	ALL PARKS AND STREETScape LOOK TO BE GOING ALONG WELL I HAVE A COUPLE OF PROPOSALS FOR PERENNIALS AND SHRUBS TO INSTALL AT THE ENTRY ISLAND TO BOLSTER THINGS UP BEHIND THE FLOWERS
Review of Operatons for Upcoming Month: <i>Schedule, Gantt, special Needs, Concerns, Areas of Focus</i>	WORK ON SOIL SAMPLES AND WORKING ON THE RIGHT SIDE OF OF BALLFIELD

Total: **\$5,890.00**

NS OF *This proposal is valid for 60 days. After 60 days, pricing may need to be revised*

CONDITION

Extra Work Proposal 6/13/2019

CONTRACT SPECIFICATIONS & LIMITATIONS

All material is guaranteed to be as specified in

Unit Prices – The Base

Alternates / Time &

Scheduling – Landscape enhancement contracts

Watering and Maintenance

Seeding – Re-seeding or re-sodding of

GUARANT

Our guarantee is

All claims for

Plant Material Guarantee – Metco Landscaping guarantees

We will not guarantee plants damaged or

TERMS

Invoices will be sent after the contract work is completed,

CANCELL

This contract may be cancelled by either party with a 30-

DISPUTES

All disputes shall be

From: [Bailey Tree](#)
To: [Jones, Anna](#)
Cc: [Shannon, Patrick](#); [Suazo, Kathy](#); [billb \(billb@metcolandscape.com\)](mailto:billb@metcolandscape.com)
Subject: Re: [External] New Trees Plants at Roxborough
Date: Wednesday, June 5, 2019 8:50:13 AM

Hi Anna,

The trees we planted looked great 2 weeks ago and water levels have been borderline perfect but after that freeze out there it killed all the new growth. I want to give the trees 2 or 3 weeks to see if they will bounce back.

If they don't we will replace them.

Joshua Nelson
PHC Manager



On Wed, Jun 5, 2019 at 8:27 AM Jones, Anna <Anna.Jones@claconnect.com> wrote:

Can you shed some light on your concerns?

Kathy – plz add an agenda item to discuss.

Thx!

From: Bailey Tree <baileytreetrimming@gmail.com>
Sent: Wednesday, June 5, 2019 9:25 AM
To: Jones, Anna <Anna.Jones@claconnect.com>
Subject: [External] New Trees Plants at Roxborough

Hey Anna,

We have some serious concerns with the new trees we planted. I wanted to let you know we are working the situation.

Joshua Nelson

PHC Manager



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CliftonLarsonAllen LLP

Roxborough Village Metropolitan District
Cash Requirement Report - Detailed

29

All Dates

GL Account	Description	Gross Open Amount	Discount Available	Net Open Amount	Cash Required
ABSI A Better Sewer Company					
Reference:	6172	Date:	05/31/19	Discount exp date:	
GL AP account:	102500	Due date:	05/31/19	Payment term:	
107585	Landscape maintenance & supplies - A Better Sewer Company	<u>199.99</u>			
	Totals	199.99	0.00	199.99	199.99
	Totals for A Better Sewer Company	<u>199.99</u>	<u>0.00</u>	<u>199.99</u>	<u>199.99</u>
ARK ARK Ecological Services, LLC					
Reference:	3364	Date:	04/30/19	Discount exp date:	
GL AP account:	102500	Due date:	04/30/19	Payment term:	
107592	Landscape weed control - ARK Ecological Services, LLC	<u>4,384.03</u>			
	Totals	4,384.03	0.00	4,384.03	4,384.03
Reference:	3374	Date:	05/30/19	Discount exp date:	
GL AP account:	102500	Due date:	05/30/19	Payment term:	
107592	Landscape weed control - ARK Ecological Services, LLC	<u>6,735.11</u>			
	Totals	6,735.11	0.00	6,735.11	6,735.11
	Totals for ARK Ecological Services, LLC	<u>11,119.14</u>	<u>0.00</u>	<u>11,119.14</u>	<u>11,119.14</u>
BAILEY TREE Bailey Tree, LLC					
Reference:	6318	Date:	05/24/19	Discount exp date:	
GL AP account:	102500	Due date:	05/24/19	Payment term:	
107597	Tree maintenance - Bailey Tree, LLC	<u>1,750.00</u>			
	Totals	1,750.00	0.00	1,750.00	1,750.00
Reference:	6377	Date:	05/31/19	Discount exp date:	
GL AP account:	102500	Due date:	05/31/19	Payment term:	
107808	Tree spraying - Bailey Tree, LLC	<u>6,990.00</u>			
	Totals	6,990.00	0.00	6,990.00	6,990.00
	Totals for Bailey Tree, LLC	<u>8,740.00</u>	<u>0.00</u>	<u>8,740.00</u>	<u>8,740.00</u>
CLA CliftonLarsonAllen, LLP					
Reference:	2168139	Date:	05/31/19	Discount exp date:	
GL AP account:	102500	Due date:	05/31/19	Payment term:	
107000	Accounting - CliftonLarsonAllen, LLP	<u>3,753.00</u>			
	Totals	3,753.00	0.00	3,753.00	3,753.00
Reference:	2170036	Date:	05/31/19	Discount exp date:	
GL AP account:	102500	Due date:	05/31/19	Payment term:	
107440	District management - CliftonLarsonAllen, LLP	<u>14,819.97</u>			
	Totals	14,819.97	0.00	14,819.97	14,819.97
	Totals for CliftonLarsonAllen, LLP	<u>18,572.97</u>	<u>0.00</u>	<u>18,572.97</u>	<u>18,572.97</u>
DOMAIN Domain listing					
Reference:	282--1848	Date:	05/09/19	Discount exp date:	
GL AP account:	102500	Due date:	05/09/19	Payment term:	
107800	Communications/website - Domain listing	<u>228.00</u>			

Roxborough Village Metropolitan District
Cash Requirement Report - Detailed

30

All Dates

GL Account	Description	Gross Open Amount	Discount Available	Net Open Amount	Cash Required
Totals		228.00	0.00	228.00	228.00
Totals for Domain listing		<u>228.00</u>	<u>0.00</u>	<u>228.00</u>	<u>228.00</u>
FOLKESTAD	Folkestad Fazekas Barrick & Patoile				
Reference:	28536	Date:	04/30/19	Discount exp date:	
GL AP account:	102500	Due date:	04/30/19	Payment term:	
107460	Legal services - Folkestad Fazekas Barrick & Patoile	<u>4,028.00</u>			
Totals		4,028.00	0.00	4,028.00	4,028.00
Reference:	28864	Date:	05/31/19	Discount exp date:	
GL AP account:	102500	Due date:	05/31/19	Payment term:	
107460	Legal services - Folkestad Fazekas Barrick & Patoile	<u>9,450.00</u>			
Totals		9,450.00	0.00	9,450.00	9,450.00
Totals for Folkestad Fazekas Barrick & Patoile		<u>13,478.00</u>	<u>0.00</u>	<u>13,478.00</u>	<u>13,478.00</u>
FOOTHILLS	Foothills Park & Recreation District				
Reference:	SALES32846	Date:	05/31/19	Discount exp date:	
GL AP account:	102500	Due date:	05/31/19	Payment term:	
107600	Foothills Park and Recreation fees - Foothills Park & Recreation District	<u>1,800.27</u>			
Totals		1,800.27	0.00	1,800.27	1,800.27
Totals for Foothills Park & Recreation District		<u>1,800.27</u>	<u>0.00</u>	<u>1,800.27</u>	<u>1,800.27</u>
INFUN	InFUNity Events				
Reference:	Sept14Event	Date:	06/01/19	Discount exp date:	
GL AP account:	102500	Due date:	06/01/19	Payment term:	
107588	Recreational expense - InFUNity Events	<u>850.00</u>			
Totals		850.00	0.00	850.00	850.00
Totals for InFUNity Events		<u>850.00</u>	<u>0.00</u>	<u>850.00</u>	<u>850.00</u>
IREA	IREA				
Reference:	85350300	Date:	05/14/19	Discount exp date:	
GL AP account:	102500	Due date:	05/14/19	Payment term:	
107701	Utilities - IREA	<u>21.45</u>			
Totals		21.45	0.00	21.45	21.45
Reference:	25782000	Date:	05/14/19	Discount exp date:	
GL AP account:	102500	Due date:	05/14/19	Payment term:	
107701	Utilities - IREA	<u>65.96</u>			
Totals		65.96	0.00	65.96	65.96
Reference:	85311000	Date:	05/15/19	Discount exp date:	
GL AP account:	102500	Due date:	05/15/19	Payment term:	
107701	Utilities - IREA	<u>24.17</u>			
Totals		24.17	0.00	24.17	24.17
Reference:	21367302	Date:	05/15/19	Discount exp date:	
GL AP account:	102500	Due date:	05/15/19	Payment term:	
107701	Utilities - IREA	<u>21.45</u>			

Roxborough Village Metropolitan District
Cash Requirement Report - Detailed

31

All Dates

GL Account	Description	Gross Open Amount	Discount Available	Net Open Amount	Cash Required
	Totals	21.45	0.00	21.45	21.45
Reference:	25968000	Date:	05/15/19	Discount exp date:	
GL AP account:	102500	Due date:	05/15/19	Payment term:	
107701	Utilities - IREA	<u>22.02</u>			
	Totals	22.02	0.00	22.02	22.02
Reference:	85210100	Date:	05/15/19	Discount exp date:	
GL AP account:	102500	Due date:	05/15/19	Payment term:	
107701	Utilities - IREA	<u>132.74</u>			
	Totals	132.74	0.00	132.74	132.74
Reference:	85311102	Date:	05/21/19	Discount exp date:	
GL AP account:	102500	Due date:	05/21/19	Payment term:	
107701	Utilities - IREA	<u>504.00</u>			
	Totals	504.00	0.00	504.00	504.00
Reference:	26129901	Date:	05/22/19	Discount exp date:	
GL AP account:	102500	Due date:	05/22/19	Payment term:	
107701	Utilities - IREA	<u>21.68</u>			
	Totals	21.68	0.00	21.68	21.68
Reference:	21419100	Date:	06/03/19	Discount exp date:	
GL AP account:	102500	Due date:	06/03/19	Payment term:	
107701	Utilities - IREA	<u>48.00</u>			
	Totals	48.00	0.00	48.00	48.00
Reference:	23509300	Date:	06/03/19	Discount exp date:	
GL AP account:	102500	Due date:	06/03/19	Payment term:	
107701	Utilities - IREA	<u>18.00</u>			
	Totals	18.00	0.00	18.00	18.00
	Totals for IREA	<u>879.47</u>	<u>0.00</u>	<u>879.47</u>	<u>879.47</u>
LIGHTINGMOB	Lighting Mobile, Inc.				
Reference:	211	Date:	05/19/19	Discount exp date:	
GL AP account:	102500	Due date:	05/19/19	Payment term:	
107801	Graffiti removal/ vandalism - Lighting Mobile, Inc.	<u>515.00</u>			
	Totals	515.00	0.00	515.00	515.00
	Totals for Lighting Mobile, Inc.	<u>515.00</u>	<u>0.00</u>	<u>515.00</u>	<u>515.00</u>
LIVABLECITI	Livable Cities Studio, Inc.				
Reference:	1224	Date:	05/23/19	Discount exp date:	
GL AP account:	302500	Due date:	05/23/19	Payment term:	
307862	Master plan - Livable Cities Studio, Inc.	<u>8,003.89</u>			
	Totals	8,003.89	0.00	8,003.89	8,003.89
Reference:	1237	Date:	06/04/19	Discount exp date:	
GL AP account:	302500	Due date:	06/04/19	Payment term:	
307862	Master plan - Livable Cities Studio, Inc.	<u>15,469.81</u>			
	Totals	15,469.81	0.00	15,469.81	15,469.81
	Totals for Livable Cities Studio, Inc.	<u>23,473.70</u>	<u>0.00</u>	<u>23,473.70</u>	<u>23,473.70</u>

Roxborough Village Metropolitan District
Cash Requirement Report - Detailed

32

All Dates

GL Account	Description	Gross Open Amount	Discount Available	Net Open Amount	Cash Required
METCO METCO LANDSCAPE, INC.					
Reference:	528767	Date:	05/21/19	Discount exp date:	
GL AP account:	102500	Due date:	05/21/19	Payment term:	
107585	Landscape maintenance & supplies - METCO LANDSCAPE, INC.	<u>768.00</u>			
	Totals	768.00	0.00	768.00	768.00
Reference:	529152	Date:	05/31/19	Discount exp date:	
GL AP account:	102500	Due date:	05/31/19	Payment term:	
107585	Landscape maintenance & supplies - METCO LANDSCAPE, INC.	<u>5,407.00</u>			
	Totals	5,407.00	0.00	5,407.00	5,407.00
Reference:	SM169029	Date:	06/01/19	Discount exp date:	
GL AP account:	102500	Due date:	06/01/19	Payment term:	
107595	Landscape contract - METCO LANDSCAPE, INC.	<u>13,320.00</u>			
	Totals	13,320.00	0.00	13,320.00	13,320.00
Reference:	524758	Date:	06/01/19	Discount exp date:	
GL AP account:	102500	Due date:	06/01/19	Payment term:	
107585	Landscape maintenance & supplies - METCO LANDSCAPE, INC.	<u>1,200.00</u>			
	Totals	1,200.00	0.00	1,200.00	1,200.00
Reference:	525474	Date:	06/01/19	Discount exp date:	
GL AP account:	102500	Due date:	06/01/19	Payment term:	
107596	Snow removal - METCO LANDSCAPE, INC.	<u>1,270.00</u>			
	Totals	1,270.00	0.00	1,270.00	1,270.00
Reference:	527211	Date:	06/01/19	Discount exp date:	
GL AP account:	102500	Due date:	06/01/19	Payment term:	
107596	Snow removal - METCO LANDSCAPE, INC.	<u>3,503.00</u>			
	Totals	3,503.00	0.00	3,503.00	3,503.00
	Totals for METCO LANDSCAPE, INC.	<u>25,468.00</u>	<u>0.00</u>	<u>25,468.00</u>	<u>25,468.00</u>
MULHERN Mulhern MRE Inc.					
Reference:	MMRE6051	Date:	04/30/19	Discount exp date:	
GL AP account:	102500	Due date:	04/30/19	Payment term:	
107584	Engineering - Mulhern MRE Inc.	<u>1,186.50</u>			
	Totals	1,186.50	0.00	1,186.50	1,186.50
Reference:	MMRE6050	Date:	04/30/19	Discount exp date:	
GL AP account:	102500	Due date:	04/30/19	Payment term:	
107584	Engineering - Mulhern MRE Inc.	<u>956.52</u>			
	Totals	956.52	0.00	956.52	956.52
	Totals for Mulhern MRE Inc.	<u>2,143.02</u>	<u>0.00</u>	<u>2,143.02</u>	<u>2,143.02</u>
PATRIOT Patriot Pest Control, LLC					
Reference:	962977	Date:	06/30/19	Discount exp date:	
GL AP account:	102500	Due date:	06/30/19	Payment term:	
107589	Mosquito control - Patriot Pest Control, LLC	<u>2,000.00</u>			
	Totals	2,000.00	0.00	2,000.00	2,000.00

Roxborough Village Metropolitan District
Cash Requirement Report - Detailed

33

All Dates

GL Account	Description	Gross Open Amount	Discount Available	Net Open Amount	Cash Required
Totals for Patriot Pest Control, LLC		<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>
PLANET	Planet Scuba L.L.C.				
Reference:	10997	Date:	05/01/19	Discount exp date:	
GL AP account:	102500	Due date:	05/01/19	Payment term:	
107585	Landscape maintenance & supplies - Planet Scuba L.L.C.	<u>831.85</u>			
	Totals	831.85	0.00	831.85	831.85
Totals for Planet Scuba L.L.C.		<u>831.85</u>	<u>0.00</u>	<u>831.85</u>	<u>831.85</u>
ROXWATERSAN	Roxborough Water & San District				
Reference:	7124611	Date:	04/30/19	Discount exp date:	
GL AP account:	102500	Due date:	04/30/19	Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District	<u>94.71</u>			
	Totals	94.71	0.00	94.71	94.71
Reference:	7122381	Date:	05/24/19	Discount exp date:	
GL AP account:	102500	Due date:	05/24/19	Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District	<u>107.19</u>			
	Totals	107.19	0.00	107.19	107.19
Reference:	7121316	Date:	05/24/19	Discount exp date:	
GL AP account:	102500	Due date:	05/24/19	Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District	<u>94.71</u>			
	Totals	94.71	0.00	94.71	94.71
Reference:	7122027	Date:	05/24/19	Discount exp date:	
GL AP account:	102500	Due date:	05/24/19	Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District	<u>242.42</u>			
	Totals	242.42	0.00	242.42	242.42
Reference:	7122162	Date:	05/31/19	Discount exp date:	
GL AP account:	102500	Due date:	05/31/19	Payment term:	
107702	Nonpotable water purchase usage - Roxborough Water & San District	<u>826.90</u>			
	Totals	826.90	0.00	826.90	826.90
Totals for Roxborough Water & San District		<u>1,365.93</u>	<u>0.00</u>	<u>1,365.93</u>	<u>1,365.93</u>
SBPORTABOWL	S&B Porta Bowl Restrooms, Inc.				
Reference:	418947	Date:	06/30/19	Discount exp date:	
GL AP account:	102500	Due date:	06/30/19	Payment term:	
107599	Portable restrooms - S&B Porta Bowl Restrooms, Inc.	<u>112.00</u>			
	Totals	112.00	0.00	112.00	112.00
Reference:	418948	Date:	06/30/19	Discount exp date:	
GL AP account:	112500	Due date:	06/30/19	Payment term:	
117599	Portable restrooms - S&B Porta Bowl Restrooms, Inc.	<u>112.00</u>			
	Totals	112.00	0.00	112.00	112.00

Roxborough Village Metropolitan District
Cash Requirement Report - Detailed

All Dates

GL Account	Description	Gross Open Amount	Discount Available	Net Open Amount	Cash Required
	Totals for S&B Porta Bowl Restrooms, Inc.	<u>224.00</u>	<u>0.00</u>	<u>224.00</u>	<u>224.00</u>
XCEL	XCEL Energy				
Reference:	53-2326583-6	Date:	04/30/19	Discount exp date:	
GL AP account:	102500	Due date:	04/30/19	Payment term:	
107701	Utilities - XCEL Energy	<u>18.68</u>			
	Totals	18.68	0.00	18.68	18.68
	Totals for XCEL Energy	<u>18.68</u>	<u>0.00</u>	<u>18.68</u>	<u>18.68</u>
	Company Totals	<u>111,908.02</u>	<u>0.00</u>	<u>111,908.02</u>	<u>111,908.02</u>

From: [Jones, Anna](#)
To: [Suazo, Kathy](#); [Shannon, Patrick](#)
Subject: FW: [External] RE: Question on Fireworks
Date: Thursday, June 6, 2019 3:56:54 PM

This one instead – Thx!

From: Jones, Anna
Sent: Thursday, June 6, 2019 3:55 PM
To: Ed Yeats <ed.yeats@gmail.com>
Cc: Calvin B <cbrown8556@hotmail.com>; DPrysbly <office@stgregschurch.org>; Shannon, Patrick <Patrick.Shannon@claconnect.com>
Subject: RE: [External] RE: Question on Fireworks

Arrowhead Shores.

From: Ed Yeats <ed.yeats@gmail.com>
Sent: Thursday, June 6, 2019 3:54 PM
To: Jones, Anna <Anna.Jones@claconnect.com>
Cc: Calvin B <cbrown8556@hotmail.com>; DPrysbly <office@stgregschurch.org>
Subject: Re: [External] RE: Question on Fireworks

Anna - I am a resident and will talk with my representatives when I want to.

You are not there to stand in the way! The Board wants input. I do not feel that I need to wait for the answer.

What other HOA is contributing.

Thanks - Ed!

On Thu, Jun 6, 2019 at 3:51 PM Jones, Anna <Anna.Jones@claconnect.com> wrote:

All –
 I suggest we table this discussion for now and put it on the agenda for the June 18 meeting.
 Thanks,
 Anna

From: Calvin B <cbrown8556@hotmail.com>
Sent: Thursday, June 6, 2019 3:50 PM
To: Ed Yeats <ed.yeats@gmail.com>
Cc: Jones, Anna <Anna.Jones@claconnect.com>; DPrysbly <office@stgregschurch.org>
Subject: [External] RE: Question on Fireworks

No, the park sits central to the community, 16A is simply one of the contributors.

Sent from [Mail](#) for Windows 10

From: Ed Yeats <ed.yeats@gmail.com>
Sent: Thursday, June 6, 2019 3:07:15 PM
To: Calvin B
Cc: Jones, Anna; DPrysby
Subject: Re: Question on Fireworks

I have to tell you guys. Deb heard this at the meeting too.

You go and travel to look at fireworks displays. You do not put them in the middle of the open space and next to homes.

I am going to ask the question again: are we trying to put it next to 16A because they have deep pockets.

It makes a lot more sense to go to the Soccer fields.

Would like to hear from you guys on this.

You guys do know that you had a lot fires in that location last year and heard a lot of bad things about the event. It makes sense to move it!

On Thu, Jun 6, 2019 at 3:03 PM Calvin B <cbrown8556@hotmail.com> wrote:

Thanks Debbie for the clarification, from a spacing and logistical stand point with all the other events going on. The Community Park makes the most sense. Arrowhead shores is contributing 25 percent, still working on final numbers from the others. The fall festival is a community event that is being co-located with the master planning process. Therefore, having the district manage it makes the most sense logistically.

Sent from [Mail](#) for Windows 10

From: Ed Yeats <ed.yeats@gmail.com>
Sent: Thursday, June 6, 2019 2:54:21 PM
To: Calvin B
Cc: Jones, Anna; debbieprysby@earthlink.net
Subject: Re: Question on Fireworks

Hum - OK! Can we find another place to have it? West metro put our 12 fires, and we put out an addition we put out six fires.

At a minimum, can we move it to the soccer field in Chatfield 1a and 1b? That would keep it away from the central location of things and will not cause as much disruption to Vets and pets?

I will be interested if the RVMC is making any other attempts to have it in another location?

Thanks, Calvin - Ed!

On Thu, Jun 6, 2019 at 2:46 PM Calvin B <cbrown8556@hotmail.com> wrote:

Ed,

The Board took over management of the event from Arrowhead Shores. It's part of the master planning roll out process. And is being done in conjunction with other HOA's financial contributions.

Thanks

Calvin Brown

Get [Outlook for Android](#)

From: Ed Yeats

Sent: Thursday, June 6, 14:20

Subject: Question on Fireworks

To: Debbie Prysby, Steve Sherman, Calvin Brown

Great meeting this morning and Deb, thanks for coming.

Deb, you mentioned that there was nowhere else to have the fireworks display.

Why is the RVMD taking on that request? There is a reason that they financiers of the event cannot find a place to have it. Based on this, can you deny them the ok to do this?

Or, is the fireworks display supported and going to occur because the RVMD backs it?

I think the residents need to know these answers.

Please advise.

--

Thanks - Ed Yeats!

"Peace"

RE/MAX Professionals

Direct: 303.904.4095

Text; 303.748.8280

10135 W. San Juan Way, Suite 100

Littleton, CO 80127

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--

Thanks - Ed Yeats!

"Peace"



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--

Thanks - Ed Yeats!

"Peace"



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CliftonLarsonAllen LLP

--

Thanks - Ed Yeats!

"Peace"



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From: [Jones, Anna](#)
To: [Suazo, Kathy](#)
Subject: FW: [External] RE: Online Form Submittal: Request for fire engine visit
Date: Monday, June 10, 2019 10:46:09 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Apparatus Visit Confirmation Letter.pdf](#)

For packet under Director's Items - event

From: Cipperly, Paige <Paige.Cipperly@claconnect.com>
Sent: Monday, June 10, 2019 10:03 AM
To: Jones, Anna <Anna.Jones@claconnect.com>; Sangster, Jerel <Jerel.Sangster@claconnect.com>; Calvin B <cbrown8556@hotmail.com>
Cc: Suazo, Kathy <Kathy.Suazo@claconnect.com>; Shannon, Patrick <Patrick.Shannon@claconnect.com>
Subject: FW: [External] RE: Online Form Submittal: Request for fire engine visit

We got a fire truck! 😊 No fees or costs as well

Sincerely,



Paige Cipperly

Intern

CLA (CliftonLarsonAllen LLP)

Direct 303-265-7926

paige.cipperly@CLAconnect.com

From: Miller, Brandi <bmiller@westmetrofire.org>
Sent: Monday, June 10, 2019 7:54 AM
To: Cipperly, Paige <Paige.Cipperly@claconnect.com>
Subject: [External] RE: Online Form Submittal: Request for fire engine visit

Hi Paige,

Thank you for scheduling a Fire Truck Visit at www.westmetrofire.org. We've scheduled Engine 15 for Saturday, September 14th, 2019, from 7:00 – 8:00 PM. Please note that fire trucks are in-service during visits and will need to leave immediately for emergency calls. The crew may also be delayed arriving to your event if they are currently responding to an emergency call. We appreciate your patience!

Attached is information to share with your group and prepare them for the visit.

Please contact me if you need to cancel or reschedule your visit for any reason.

Thanks and enjoy your fire truck experience!

Brandi Miller

Administrative Assistant- Operations

West Metro Fire Rescue

433 S. Allison Parkway

Lakewood, Colorado 80226

Phone: (303) 539-9524

Email: bmiller@westmetrofire.org



**West Metro
Fire Rescue**



Internationally Accredited Agency 2012-2022

From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Thursday, June 6, 2019 8:10 AM

To: Saito, Susan <SSaito@westmetrofire.org>; Miller, Brandi <bmiller@westmetrofire.org>

Subject: Online Form Submittal: Request for fire engine visit

If you are having problems viewing this HTML email, click to view a [Text version](#).

Request for fire engine visit

This is a request for a fire engine visit to your school or event. Please note that we typically send a fire engine for one hour, "in service" to approved events located within our fire district.

There must be a designated parking space for the fire engine where it can leave immediately to respond to any emergency calls that come in while they are attending your event.

Note: We cannot guarantee our attendance at your event. Emergency response and scheduled training activities take priority.

Thank you for understanding that we cannot schedule fire engine visits for birthday parties.

Name of school or event:*

Roxborough Fall Festival

Address of school or event:*

7673 N Rampart Range Rd

City:

Littleton

Zip Code:

80125

Requested date (minimum 3-4 weeks advance notice):*

9/14/19

Requested time:

10:00 - 11:00 am

6:30-7:30 pm

1:30-2:30 pm

Other - list a one hour block between 10:00 am
- 7:30 pm in the box below

Please provide one or two backup dates and times:

6:00 - 9:00 PM

Describe the nature of your activity or event. List any other agencies or groups who will be attending.
Celebration of the Roxborough community

Contact person's name: *

Paige Cipperly

Contact person's phone number: *

3032657926

Contact person's email address: *

paige.cipperly@claconnect.com

Will there be any political activities occurring at your event?*

Yes

No

I understand that West Metro Fire Rescue does not attend or host birthday parties. I am affirming that this request is not for a birthday party. *

Yes. Go ahead and submit your request

Parking instructions for the fire engine: *

Turn off Rampart Range Rd into the designated parking lot

Is the date you requested at least 3-4 weeks after today's date?*

Yes. Go ahead and submit your request

No. Please choose another date.

Thank you for submitting a request for a fire engine visit. We will review your request then contact you.

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:

<http://westmetrofire.org/Admin/FormHistory.aspx?SID=14631>

The following form was submitted via your website: Request for fire engine visit

This is a request for a fire engine visit to your school or event. Please note that we typically send a fire engine for one hour, "in service" to approved events located within our fire district.

There must be a designated parking space for the fire engine where it can leave immediately to respond to any emergency calls that come in while they are attending your event.

Note: We cannot guarantee our attendance at your event. Emergency response and scheduled training activities take priority.

Thank you for understanding that we cannot schedule fire engine visits for birthday parties. :

Name of school or event:: Roxborough Fall Festival

Address of school or event:: 7673 N Rampart Range Rd

City:: Littleton

Zip Code:: 80125

Requested date (minimum 3-4 weeks advance notice):: 9/14/19

Requested time:: Other - list a one hour block between 10:00 am - 7:30 pm in the box below

Please provide one or two backup dates and times:: 6:00 - 9:00 PM

Describe the nature of your activity or event. List any other agencies or groups who will be attending. : Celebration of the Roxborough community

Contact person's name: : Paige Cipperly

Contact person's phone number: : 3032657926

Contact person's email address: : paige.cipperly@claconnect.com

Will there be any political activities occurring at your event?: No

::

I understand that West Metro Fire Rescue does not attend or host birthday parties. I am affirming that this request is not for a birthday party. : Yes. Go ahead and submit your request

::

Parking instructions for the fire engine: : Turn off Rampart Range Rd into the designated parking lot

Is the date you requested at least 3-4 weeks after today's date?: Yes. Go ahead and submit your request

::

Thank you for submitting a request for a fire engine visit. We will review your request then contact you.:

Additional Information:

Form submitted on: 6/6/2019 8:10:06 AM

Submitted from IP Address: [104.129.200.71](#)

Referrer Page: No Referrer - Direct Link

Form Address: <http://westmetrofire.org/Forms.aspx?FID=235>

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West Metro
Fire Rescue

Thank you for scheduling an apparatus visit from West Metro Fire Rescue!

Here are some things to review with your group before your visit:

1. **PARKING:** Please make sure the fire lane is clear and you have a designated area for the fire engine or any other rig to park. The rig will need to park in an area where it can exit quickly in case a call comes in.
2. **The firefighters remain “IN SERVICE” during their visit.** This means they still have to respond to any emergency calls that come in during the scheduled visit. Please advise your group in advance that there is a chance the fire engine will have to leave during the visit or arrive late in the event of an emergency call.
3. **CANCELATIONS:** We understand that sometimes you need to cancel your visit. You can do this by calling (303) 989-4307. If you call after business hours, please leave a message.
4. **PRACTICE FIRE SAFETY AND EMERGENCY PREPAREDNESS ALL YEAR LONG:**
 - ✓ Have your own emergency escape plan at home, at work or wherever your group meets.
 - ✓ Know two ways out of every room and have a designated meeting place for everyone to gather once they get out.
 - ✓ Make sure you have working smoke alarms and Carbon Monoxide alarms on every level of your home or verify that your workplace/meeting location meets fire code requirements.
 - ✓ Create a family safety profile on www.smart911.com
 - ✓ Enroll to receive emergency CODE RED alerts at www.westmetrofire.org
 - ✓ Share the Fire Apparatus Visit Rules with your group members before you arrive.

FIRE APPARATUS VISIT RULES:

- ✓ The firefighter is the “Boss”. What he or she says goes.
- ✓ Adults need to stay with children as they tour the fire engine or other rig.
- ✓ Stay with your group and go only where the firefighter says you can go.
- ✓ Ask before you touch anything or enter the rig.
- ✓ No horseplay. Those disrupting the visit will be asked to leave.
- ✓ Listen. Ask questions. Learn. Have fun.
- ✓ If an emergency call comes in during your visit, gather your group and walk everyone away from the rig so the crew can leave quickly.



Find more safety and program information at
www.WestMetroFire.org under the Life Safety tab!

Suazo, Kathy

From: Scott Barnett <scott@mulhernmre.com>
Sent: Friday, May 24, 2019 9:50 AM
To: Jones, Anna; Suazo, Kathy
Cc: Shannon, Patrick; Katie James
Subject: [External] FW: Roxborough Village MD

Anna,

I think this answers the question about fishing and provides some guidance for the Board in making their decision. I think it should be provided in the next Board packet.



Scott Barnett P.E.
scott@mulhernmre.com
 188 Inverness Drive West, Suite 150
 Englewood, CO 80112
 303-649-9857 office
 303-263-3699 mobile

From: Kendra Holmes [mailto:kholmes25@aqua-sierra.com]
Sent: Thursday, May 23, 2019 3:35 PM
To: Scott Barnett <scott@mulhernmre.com>; Matt Meier <matthewmeier@aqua-sierra.com>
Subject: RE: Roxborough Village MD

Hi Scott,

Catch and release fishing should not have an impact to the water quality monitoring program being implemented. The aquatic resources are an amenity to the property and I can understand the desire to angle these areas by residents. If RVMD should decide to stock to support catch and release fishing, we would like to be involved on stocking numbers and timing. We can also provide a proposal to supply the fish if interested.

Also, rules may need to be implemented to protect the fishery such as types of lures and bait, areas that can be fished, is it open to public or only residents, and who will monitor, etc...? We can help identify the concerns and address them if fishing is granted.

Enjoy your long weekend and let me know if you have any further questions!

Thank you,

Kendra L. Holmes
President, Licensed QS
Senior Fisheries & Aquatic Biologist

Aqua Sierra, Inc.
 9094 Hwy. 285

Morrison, CO. 80465
PH: (303) 697-5486 ext. 1000
FAX: (303) 697-5069
www.aqua-sierra.com
kholmes25@aqua-sierra.com



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From: Scott Barnett <scott@mulhernmre.com>
Sent: Wednesday, May 22, 2019 8:24 AM
To: Kendra Holmes <kholmes25@aqua-sierra.com>; Matt Meier <matthewmeier@aqua-sierra.com>
Subject: Re: Roxborough Village MD

At the meeting last night, I relayed the schedule that you sent. On another note, there was a resident there who brought a petition to allow fishing to the Board. He had a bunch of signatures, and I reminded the Board about this program that they are beginning with you. I wanted to get your input on whether catch and release fishing would be a detriment to the program. If you have any past experience on this and if they can both work together, please let me know so that they can make a deci

Suazo, Kathy

From: Paul Gutowski <soclose59@msn.com>
Sent: Monday, June 10, 2019 1:32 PM
To: Jones, Anna
Cc: scott (scott@mulhernmre.com); Shannon, Patrick; Suazo, Kathy
Subject: Re: [External] Roxborough Village Skaepark

Hi Anna:

Thank You so much!

Just back from skating there and found another rack of orange tiles had become dislodged.

It really is one of the best parks in the US and we are so appreciative of your efforts to keep it nice.

Thanks again-

Paul

From: Jones, Anna <Anna.Jones@claconnect.com>
Sent: Monday, June 10, 2019 10:34 AM
To: Paul Gutowski
Cc: scott (scott@mulhernmre.com); Shannon, Patrick; Suazo, Kathy
Subject: RE: [External] Roxborough Village Skaepark

Hi Paul – That crazy lady was me! Thanks so much for reaching out again!

Good news – Scott Barnett (the district engineer for Roxborough, cc'd here) has made contact with team Pain and they will be out to make repairs in a month or so.

Scott, would you mind conveying this correspondence (maybe not the part that sounds a bit negative about not being able to find Team Pain..!) with your contact?

Also, once Team Pain has a firm schedule, can you be sure to convey to Paul when that will be? Because he is a regular user of the park, he might be able to provide some good feedback on-site, if it all works out.

Thanks to you both!

Anna

PS: Kathy – Plz include this correspondence in board packet. Thx!

From: Paul Gutowski <soclose59@msn.com>
Sent: Monday, June 10, 2019 8:54 AM
To: Jones, Anna <Anna.Jones@claconnect.com>
Subject: [External] Roxborough Village Skaepark

Hello Anna:

A few weeks ago we were skateboarding at Roxborough and were approached by a woman who asked for our input to any improvements or development for the park.

We all went and put our orange dot stickers on the map, all for the skatepark.

We are a group of guys in their 50's (well, one of us just turned 60...) and are the group that shovels the snow out of the park in the winter, and brooms out the debris and cleans up the messes the remainder of the year- we skate there several times per week.

We were told that you have been trying to contact Team Pain for several months with no response. I heard this weekend that Team Pain is in Colorado for several months now, building a new park in Lyons and repairing other of their parks before they depart.

If we bump into any of their guys we will certainly ask them to contact you, but I respectfully ask that perhaps you might reach out to them again since they are in the area?

Not sure if you are aware, but the larger bowl has the coping caving in in one area and the tile is constantly falling off- we have duct tape in those areas to hopefully prevent more tile from falling off.

Thank You-

Paul Gutowski

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