

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
SPECIAL BOARD MEETING AGENDA

***NOTE: given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only. Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:**

URL link:

<https://us02web.zoom.us/j/83435416621?pwd=dU9ucGRodjF6d3VHbGVwL0QvM0xjZz09>

Meeting ID: 834 3541 6621; Access Code 013319

Board of Directors:

Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Garry Cook, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

Date: April 21, 2020 (Tuesday)

Time: 6:00 p.m.

Place: VIA ZOOM

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

CONSENT AGENDA (5 MINUTES)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Consider Approval of the March 24, 2020 Special Meeting Minutes (enclosed)
- B. Consider Approval of the March 10, 2020 Town Hall Minutes (enclosed)
- C. Review and Accept the Cash Position and Property Tax Schedule (enclosed)

DISCUSSION AGENDA

5. ACTION ITEMS (10 MINUTES)

- A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
 - B. Discussion regarding Bill.com
6. DIRECTOR ITEMS (5 MINUTES)
- A. Fall Festival Updates
 - 1. Fireworks and DJ Status
 - B. Town Hall Recap
 - 1. Next Steps – Frequency
 - C. Steve Sherman Gift
 - D. Other
7. MANAGER MATTERS (40 MINUTES)
- A. Website updates – photos, bios, of new members (after May election)
 - B. Discuss Master Plan Next Steps
 - 1. Consider Resolution Approving the Final Master Plan (enclosed)
 - 2. Website Platform Review
 - 3. Discuss Feasibility Study and Spillway Design
 - C. Update of Rec Center Site Feasibility Study
 - D. Update on Toilets and Fountains Approximate Install May 10th
 - E. Other (enclosed)
8. LEGAL MATTERS (10 MINUTES)
- A. Election-related items
 - B. Douglas County Tax Deferments (enclosed)
 - C. Update on Possible Encroachments (enclosed)
 - D. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
 - E. Discuss Resident Project/Event Request Policy
 - F. Discuss Park Playground Maintenance and Replacement (enclosed)
 - G. Discuss HOA Mapping
 - H. Ratify the Expenditures for Signs to Close Parks; Approve Resolution Ratifying Expenditures for Signs to Close Parks (enclosed)
 - I. Resolution Appointing Person to Declare Emergency for Potential Applicable Funds (to be distributed)
 - J. Discuss Letter from Sterling Ranch CAB re need for relocation due to road widening and conflict regarding same (enclosed)
 - K. Discuss Request from 7752 Rampart Way (enclosed)
 - L. Other

9. ENGINEERING MATTERS (10 MINUTES)

- A. Review and consider approval of proposal from Chavez Services LLC for project at Halley Drive and Dusk Street - \$11,640 (enclosed)
- B. Status of Leaking 6 Inch Mail Line Valve
- C. Update on Bids for Dugout and Approve a NTE \$ for the work
- D. Irrigation Plan Updates
- E. Proposal from HydroSystems District Aerials (enclosed)

10. LANDSCAPE MAINTENANCE (10 MINUTES)

- A. Metco Landscape Report – Bill Barr (enclosed)
- B. Review and Consider Approval of Proposals
 - 1. Proposal for Cedar Mulch - \$15,000 (enclosed)
- C. Bailey Tree Updates (enclosed)
- D. Discuss Park Closures and Skate Park Remedies
- E. Other

11. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for May 19, 2020 Regular Meeting at the Library

12. ADJOURNMENT

2020 Meeting Calendar
Roxborough Library
West Metro Fire Station No. 15

JANUARY

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DECEMBER

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