

**NOTICE OF SPECIAL MEETING VIA ZOOM**  
**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**

**\*NOTE: given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only. Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information**

**URL link:**

<https://us02web.zoom.us/j/83302593586?pwd=c1RUYNVUWmtsNzBCRVRRVEllblhkQT09>

Call: 346-248-7799

Meeting ID: 833 0259 3586

Passcode: 864921

NOTICE IS HEREBY GIVEN that the Board of Directors of the Roxborough Village Metropolitan District, Douglas County, State of Colorado, on Tuesday, October 20, 2020, at 6:00 p.m., via Zoom virtual platform for the purpose of conducting any business which may come before the Board.

This meeting is open to the public.

**BY ORDER OF THE BOARD OF  
DIRECTORS OF THE ROXBOROUGH  
VILLAGE METROPOLITAN DISTRICT**

By /s/ Anna Jones  
District Manager

This notice was posted on the district website [www.roxboroughmetrodistrict.org](http://www.roxboroughmetrodistrict.org) at least 24 hours prior to the meeting the meeting.

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300  
Greenwood Village, CO 80111  
303-779-5710

## SPECIAL BOARD MEETING AGENDA

**DATE:** October 20, 2020

**TIME:** 6:00 p.m.

**LOCATION:** Given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only.

Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:

- ACCESS:**
1. To attend via Zoom Videoconference, use the link:  
<https://us02web.zoom.us/j/83302593586?pwd=c1RUYNVUWmtsNzBCRVRRVEIblhkQT09>
  2. To attend via telephone, dial 346-248-7799 and enter the following additional information:
    - a. Meeting ID: 833 0259 3586
    - b. Passcode: 864921

### Board of Directors

### Office

### Term Expires

Calvin Brown

President

May, 2023

Debra Prysby

Vice President

May, 2022

Ephram Glass

Treasurer

May, 2023

Edward Wagner

Secretary

May, 2022

Garry Cook

Assistant Secretary

May, 2022

### **I. CALL TO ORDER**

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### **II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**

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### **III. APPROVE AGENDA**

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**IV. PUBLIC COMMENT and/or GUESTS**

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

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**V. CONSENT AGENDA (5 MINUTES)**

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the September 15, 2020 Special Meeting Minutes (enclosed)
  - B. Review and Accept the Cash Position and Property Tax Schedule for September (enclosed)
  - C. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
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**VI. FINANCIAL ITEMS**

- A. Other
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**DISCUSSION AGENDA**

**VII. DIRECTOR ITEMS (10 minutes)**

- A. Environmental Committee Update (enclosed)
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- B. Other
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**VIII. MANAGER MATTERS (30 MINUTES)**

Master Plan

- A. Feasibility Follow-Up

- i. Feasibility Study Follow-Up by Kimberly Armitage (enclosed – Phase 2 proposal)

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- ii. Communications Follow-Up by Ben Kelly (enclosed)

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- iii. Update on Newsletter

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- B. Spillway Follow-Up

- i. Spillway Schedule, Budget and Materiality and Follow-Up (enclosed)

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- C. Update on Resident Request for Playground (to be distributed)

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- D. Other

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**IX. LEGAL MATTERS (10 MINUTES)**

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested

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- B. Update on Emergency Disaster Declaration

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- C. Update on Imperial Park Use (to be distributed)

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D. Update on Drone Use (enclosed)

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E. Update on Jared Way Sunset Patio (to be distributed)

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F. Other

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**X. ENGINEERING MATTERS (10 MINUTES) (enclosed)**

A. Update on CDR Contract for Dugout

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B. Update on Irrigation Design and Next Steps and Controllers (enclosed)

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**XI. LANDSCAPING MATTERS (10 MINUTES)**

A. Bailey Tree Update via Written Enclosure (enclosed)

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i. Bailey Tree Proposal for Comprehensive Tree Services (enclosed)

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B. Metco Landscape Report – Bill Barr (enclosed)

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C. Review and Consider Approval of Proposals

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ii. Metco Proposal for Fall Tree Plantings (enclosed)

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- iii. Metco Proposal for Holiday Lighting Installation (enclosed)
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- D. Other
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**XII. OTHER BUSINESS (5 MINUTES)**

- A. Confirm Quorum for November 17, 2020 Special Meeting via Zoom.
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**XIII. ADJOURNMENT**

**2020 Meeting Calendar**  
**3<sup>rd</sup> Tuesday of Every Month**  
**Roxborough Library**  
**West Metro Fire Station No. 15**  
**Virtual – Details on Notice**

**JANUARY**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**FEBRUARY**

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**MARCH**

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**APRIL**

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26	27	28	29	30		

**MAY**

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**JUNE**

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28	29	30				

**JULY**

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19	20	21	22	23	24	25
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**AUGUST**

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**SEPTEMBER**

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**OCTOBER**

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**NOVEMBER**

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**DECEMBER**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		