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MINUTES OF A SPECIAL MEETING/STUDY SESSION  
OF THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

HELD

Thursday, June 14, 2018

A special meeting/study session of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the "Board") was convened on Thursday, June 14, 2018 at 5:30 p.m., CliftonLarsonAllen, LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, CO 80111. The meeting was open to the public.

**ATTENDANCE**

In Attendance were Directors:

Calvin Brown  
Edward Wagner  
Steven Sherman  
Ronald E. Bendall  
Debra Prysby

Also in Attendance were:

Katie James, Esq. and Erica Breitenstein; Folkestad  
Fazekas Barrick & Patoile, P.C.  
Anna Jones, Patrick Shannon, Janece Soendker, Kathy  
Suazo and Jerel Sangster; CliftonLarsonAllen LLP

**WELCOME &  
INTRODUCTIONS**

The meeting was called to order at 5:30 p.m. Ms. Jones started the meeting and all attendees introduced themselves.

**WORKSHOP  
OVERVIEW**

Director Brown provided an overview of the workshop, noting the Board will review strategic planning, risk management and direction going forward.

**METROPOLITAN  
DISTRICT OVERVIEW**

- A. Management, Legal and Engineering Overview  
i. Team and Roles

Ms. Jones provided an overview of the consultant teams' roles.

- B. General Overview of Special Districts in Colorado

Ms. James provided an overview of what a special district is, noting the roles of special districts and funding.

- C. What Makes a Metro District a Metro District
  - i. Amended Service Plan (2014/2015)

Ms. James reviewed the responsibility of the District as outlined in the service plan. She also provided an overview of the mill levy and funding for the District. There was a review of the Intergovernmental Agreements in place.

- D. Legal Overview
  - i. Authority
  - ii. Board member roles
  - iii. Governance

Ms. James reviewed the open meeting laws as well as addressed conflicts of interest.

## **BUDGET OVERVIEW**

- A. Forces at Work
  - i. Gallagher, TABOR, Mill Levies, Title 32, etc.

Ms. Soendker provided an overview of the Gallagher Amendment and explained debt and the difference between residential and commercial taxing rates. She noted that the service plan states that there is a cap at 12.087 mills for the general operating fund. There was discussion regarding where that cap originated. Ms. James will research the source of the mill levy cap.

- B. 2017 Budget Review

Ms. Soendker reviewed the 2017 budget as well as the assessed valuation and revenues.

- C. 2018 Q1 Review

Ms. Soendker reviewed the March 31, 2018 Financial Statements and reviewed the Chatfield debt.

- D. 2021 Debt Pay Off
  - i. Strategies for moving forward beyond 2012

Ms. Soendker suggested putting together a plan for ratcheting down the debt pay-off.

There was discussion regarding the impact of Sterling Ranch, as well as how to raise money for improvements such as grants.

## **DEVELOPING CONSENSUS & VISION**

- A. Roxborough Today
- B. Roxborough in 5 years

C. Collective Goals and Priorities

Ms. Jones led the board through an interactive exercise in which the board discussed where Roxborough is today and what types of improvements they would like to see in 5 years, in 2023. (Results of the planning session are attached to this document.)

**PLANNING FOR 2019**

- A. Implementing Results from Priority Exercise
- B. Changes from 2018
- C. Miscellaneous

The Board discussed website updates and improvements, GeoLens mapping and creating efficiencies for meeting logistics. There was talk of moving the location of the meetings to the primary school or library as well as start and end times. The Board evaluated the District's priorities for future coordination.


**NEXT STEPS**

The Board discussed the results of the planning exercise and concluded the results are consistent with expectations going into the meeting. Website redesign and meeting efficiencies will continue to be discussed in future meetings.

**ADJOURNMENT**

Director Brown adjourned the meeting at 8:56 p.m.

Respectfully submitted,

By:   
Calvin Brown, President

Attest:

  
By: Ronald Bendall, Secretary

### Roxborough Village MD Visioning Summary

On June 14th, the Roxborough Village Metropolitan District Board of Directors and consultants partook in a workshop to delineate priorities for the District. Board participants were:

- Calvin Brown
- Debbie Prysby
- Ron Bendall
- Steve Sherman
- Ed Wagner

The Board made a list of characteristics that describe Roxborough Village today. The Board discussed whether these characteristics are positive (+) or negative (-) qualities.

The Board then created a list of characteristics that they would like to see in the community 5 years. Once the list was compiled, each board member was given four dot stickers to "vote" on the improvements each would most like to see in the community in 2023.

The results of this activity are below:

Roxborough Village Today	+/-	Roxborough Village 2023	Dots
Quiet Atmosphere	+	More Picnic and Shade Amenities for Families	4
Great access to Parks, Open Space and Nature	+	Improved Mobility & Connectivity for Cars, Pedestrians and Bicyclists	3
Geographic Isolation	+/-	Access to a Rec Center	2
Community & Quality Of Life	+	Consistency in the Community's Physical Layout	2
Minimal Amenities	-	Improved Community Engagement by the Board	2
Need More Activities For Teens	-	More Amenities (Such as Sports Leagues)	2
No High School	-	A Third Vehicular Access Route to the Community	2
High Taxes	-	Improved Internet Access	1
		Addition of an Amphitheater or Pavilion	1

The exercise helped confirm common goals for the Board and provided a framework for near-term investments and improvements.